

# **Minutes of the East Greenwich School Committee**

**Tuesday, August 16, 2016**

**Archie R. Cole Middle School Library**

**100 Cedar Avenue**

**East Greenwich, RI 02818**

**6:06 p.m. Executive Session, Mr. Fain made a motion to go into executive session for discussion and/or action regarding those items of business exempt from open meetings under Rhode Island General Laws §42-46-4 and §42-46-5 (a) (2) Teacher Negotiations (a) (1) Superintendent Evaluation. Mr. Peterson seconded the motion, which passed 6-0.**

**Those in attendance were Ms. Carolyn Mark, Chair; Mrs. Mary Ellen Winters, Vice-Chair; Mr. Matt Plain; Mr. Michael Fain; Mr. Stuart Peterson; and Dr. Yan Sun. Dr. Victor Mercurio, Superintendent; Mrs. Gail Wilcox, Director of Administration; and Mr. Bradley Wilson, Director of Student Services were also in attendance.**

## **7:00 p.m. Regular Meeting**

### **I. Call to Order**

**Ms. Mark called the meeting to order at 7:04 p.m. and announced a vote was taken in executive session in regards to the Superintendent's evaluation. The vote passed 6-0.**

## **II. Pledge of Allegiance to the Flag**

**The meeting commenced with the Pledge of Allegiance to the Flag.**

## **III. Public Comments**

**There were no public comments.**

## **IV. Recognition**

### **a. Patricia Winters, Retirement-Reading Specialist-Meadowbrook Farms**

**Mrs. Winters was recognized by the Committee and thanked for her years of service.**

## **V. Approval of Minutes**

### **a. Regular and executive for July 12, 2016**

**On a motion by Mr. Fain, which was seconded by Mrs. Winters, the Committee voted 5-0 to approve the regular and executive minutes. Mr. Plain abstained.**

## **VI. Superintendent's Report**

**School begins in two weeks. Bus routes and a related FAQ (frequently asked questions) regarding the new start times are posted on the front page of the district website. The Rhode Island Department of Education is seeking public comments on September 22, 2016 on various issues such as eliminating teaching substitute permits and athletic coaching permits, change in career/tech certification, etc. Commissioner Wagner would like to visit East Greenwich in November and meet with students, teachers, and administrators.**

## **VII. School Committee Concerns**

**There were no concerns.**

## **VIII. Action Items**

### **a. Appointments**

- 1. Technology Education Teacher 1.0 FTE-Cole-Christopher Pilling**
- 2. Music Teacher 0.2 FTE-Cole-Bruce Whitehouse**
- 3. PE/Health Teacher 0.2 FTE-Cole-Jessica Shiel**
- 4. PE/Health Teacher 0.2 FTE-Cole-Jacob Keeling**
- 5. Special Education Teacher 1.0 FTE-Cole-Grace Vinbury**
- 6. PE/Health Teacher 0.6 FTE-Eldredge-Kristen Duda**
- 7. School Nurse/Teacher 1.0 FTE-Cole-One-Year Only-Erin Plucinski**
- 8. Student Enrollment/Strategic Support Mentoring Secretary 0.5 FTE- Central Office-Jessica Torgan**
- 9. Yearbook Advisor-EGHS-Paula Glod**

**On a motion by Mr. Fain, which was seconded by Mr. Plain, the Committee voted 6-0 to approve appointments #1-9.**

- 10. Head Coach Girls' Soccer-EGHS-Scott Douglas**
- 11. Head Coach Boys' Soccer-EGHS-Pat McGuirl**
- 12. Head Coach Girls' Tennis-EGHS-Marc Brocato**
- 13. Head Coach Girls' Field Hockey-EGHS-Deb McMullen**
- 14. Head Coach Girls' Volleyball-EGHS-Ryan Garno**
- 15. Asst Coach Girls' Volleyball-EGHS-Justin Amaral**
- 16. Head Coach Boys' Cross Country-EGHS-Peter Dion**
- 17. Head Coach Girls' Cross Country-EGHS-Erin Newman**
- 18. Asst Coach Girls' Tennis-EGHS-Rob Petrucci**
- 19. Head Coach Girls' Soccer-Cole-Adam Scott**
- 20. Head Coach Girls' Cross Country-Kelley Boisse**

- 21. Head Coach Boys' Cross Country-Cole-John Frenze**
- 22. Asst Coach Girls' Soccer-EGHS-Vaji Daumont**
- 23. Asst Coach Girls' Field Hockey-EGHS-Emily Karn**
- 24. Volunteer Asst Coach Field Hockey-EGHS-Anna Gibson**
- 25. Volunteer Asst Coach Boys' Soccer-EGHS-Matt White**

**On a motion by Mr. Plain, which was seconded by Dr. Sun, the Committee voted 6-0 to approve appointments #10-25.**

**b. Resignation-Co-Advisor Class of 2019-EGHS-Michael Florio**

**On a motion by Mr. Fain, which was seconded by Mrs. Winters, the Committee voted 6-0 to accept the resignation.**

**c. Approval: RIDE Fellowship for Leaders**

**Dr. Mercurio read the proposal from R.I.D.E. for an Educator Quality Fellow for the 2016-17 school year (with the potential of an additional 1-2 years). He announced that Mrs. Alexis Meyer was selected for this opportunity. He recommended that the Committee approve a leave of absence for Mrs. Meyer for the 2016-17 school year (with an agreement for the conditions of the leave); appoint Mr. Dan Seger as the Acting Principal of Cole Middle School for the 2016-17 school year; and post the position of Assistant Principal of Cole Middle School (one-year only) for the 2016-17 school year on School Spring for immediate response and appointment. The Superintendent will also review/revisit the terms/conditions of Mrs. Meyers' approve leave during the budget process for FY2018. On a motion by Mr. Fain, which was seconded by Mr. Peterson, the Committee voted 6-0 to approve the recommendation as presented.**

**d. Home School Request-Grade 2**

**On a motion by Mr. Fain, which was seconded by Mr. Peterson, the Committee voted 6-0 to approve the request.**

**e. Aramark Contract**

**Mr. Peterson posed questions regarding the food/milk costs. Mrs. Wilcox will report back with the information. On a motion by Mr. Plain, which was seconded by Mr. Peterson, the Committee voted 6-0 to approve the contract.**

**f. Second Read/Possible Adoption of Policies**

**1. #1205 Transgender Non-Discrimination Policy**

**Mr. Plain explained the changes made from the first read regarding Privacy and Confidentiality. There were questions regarding the student's official records and disclosing information to parents. The policy will go back to the Policy Committee.**

**g. EGBA Donation Proposal**

**Mr. Cobain, EG Athletic Director and Mr. Rick McCulloch, President EGBA gave background details on the rental history for EGBA and their previous donations (mats). EGBA would like to lower the basketball hoops at Hanaford using an outside company. The cost to retrofit, install, etc. is \$4,700, which would be paid for by EGBA to benefit the district and EGBA. Last year EGBA paid \$36,779 in rental fees to East Greenwich Public Schools. Their group currently has 600 EG students in the program. EGBA asked for consideration in rental fees due to their in-kind donations. They asked if their in-kind donations could be used in the yearly discussion of fees. They are not asking for a 1/1 trade. On a motion by Mr. Plain, which was seconded by Mr. Peterson, the Committee voted 6-0 to approve the**

**donation of height-adjusted basketball hoops.**

## **IX. First Read of New or Revised Policies**

### **a. #4215 Health and Wellness Policy (revised policy)**

**Mr. Plain discussed the change on page #3, which added daily recess for students in K-6.**

**This policy will receive a second read at the next meeting.**

### **b. #2197 Non-School-Sponsored Trips Policy (new policy)**

**Mr. Plain gave the background details on this policy. He discussed issues with equal access, students with disability, teacher/student absences, pay to play, and liability. Ms. Mark asked if the rationale for the policy could be included in the policy and if previously approved trips could be “grandfathered” in. There were also questions as to how the trip will be communicated to students. This policy will go back to the Policy Committee for additional revisions.**

## **X. Advisory/Subcommittee Update**

### **a. Subcommittee Leadership Assignments**

**With Mr. Osborne’s departure, two leadership assignments are open: Policy Chair and Finance Chair. Ms. Mark appointed Mr. Plain the new Policy Chair and Mr. Peterson the new Finance Chair from now until November.**

### **b. Building Committee**

**The Committee met on July 25th to discuss the submission process for capital improvement and maintenance. Letters of intent were mailed to RIDE on August 1st. A follow-up meeting will be scheduled with RIDE staff. The Building Committee will need to reconvene in September to discuss the Collier report. The report will**

be shared with the School Committee later in September.

**c. Policy Committee**

The Committee met on August 9th to discuss the policies discussed earlier (first and second reads) and also the Facility Rental Policy. With the number of issues concerning fees, the policy was sent to the Finance Committee for further review.

**d. Finance Committee**

The Committee met yesterday to discuss the Facility Rental Policy. Mr. Cobain and Mr. Wilmarth were present to discuss usage and a proposal field fee for the turf and non-turf fields. Mr. Cobain provided a template noting times, groups, etc. This policy is a work in progress and needs additional review/discussion.

**XI. Discussion**

**a. Superintendent's Goals 2016-2017**

The annual process after the Superintendent's evaluation is to craft goals for the upcoming school year. Dr. Mercurio provided a draft of three goals/objectives for the 2016-2017 school year. Ms. Mark asked if the goals could be tied to the district's strategic plan (i.e., note which priority/objective numerical number is associated with the goal). Ms. Mark also asked if a fourth goal could be added regarding communication (strategic plan) and transparency of data (performance and financial). Dr. Sun also asked about including a follow-up of goals from the previous year (i.e., all-day kindergarten, etc.). Mr. Plain asked all to keep in mind that the Superintendent has statutory responsibilities/obligations and many other duties to carry out.

**b. Teaching and Learning: All Day Kindergarten**

Dr. Mercurio said the exterior of Frenchtown School is complete and we are waiting for the final shipment of materials. Enrollment numbers are up. Dr. Mercurio plans to invite Mrs. Vaughn, Mr. Marcaccio, and a few kindergarten teachers to the September 6th School Committee meeting to discuss the roll out of full day kindergarten. Ms. Mark asked if they can share a schedule of what a full day of kindergarten looks like. Dr. Mercurio noted that “Teachers 21” has been contracted for two different sections of professional development (elementary/secondary) and they will also provide an expert in dyslexia.

**c. FY2017 budget**

There was nothing to report. This item will stay on the agenda for one more meeting. Ms. Mark asked if a final budget summary could be provided at the September 6th meeting noting additional resources needed for FY2017.

**e. OPEB**

After analysis/discussion, it was determined it did not make sense at this point to move forward with The Trust. Mr. Peterson reached out to the Town Council asking if the town could front load the costs. They said no. OPEB will be revisited in the future.

**XII. Adjournment**

On a motion by Mr. Fain, which was seconded by Mr. Peterson, the Committee voted 6-0 to adjourn at 8:44 p.m.

**CHRISTINE DIMEGLIO**



**SECETARY**